



DRIVER IMPROVEMENT PROGRAM

TERMS AND CONDITIONS

- 1. Payment** must be made in full at the time of enrollment unless other arrangements have been made (i.e., mailing a check or money order). Credit card payments are preferred and may be made online at the time of enrollment or via phone at 866-901-8457. Checks should be made payable to AAA Driver Improvement Program. Cash or check payments can be made at the nearest AAA Northeast branch.
- 2. Students are required to attend full classroom sessions** for their entire duration; missed sessions must be made up. Please arrive 15 minutes before the scheduled time of the class to sign in and to allow for a prompt start. Students who arrive late may be turned away.
- 3. Cancellations and refunds:** Cancellations must be made at least three days prior to the class date in order to receive a refund. After that time, you may reschedule by calling 866-901-8457 within 30 days for no additional charge.
- 4. AAA is a smoke-free environment.** Smoking and the use of electronic smoking/vaping or other similar devices are not permitted in classroom. Smoking is only allowed during breaks and in designated areas outside of the building.
- 5. In the event of inclement weather conditions,** AAA may suspend or cancel classes, as necessary, in those locations that are determined to be hazardous or unfit for travel. When the decision is made to cancel classes, AAA Driver Training will contact the students impacted via email or phone call. AAA reserves the right to reschedule the class or enroll students in another upcoming session in the area.

